

राजस्थान सरकार  
नगरीय विकास एवं आवासन विभाग

क्रमांक: :F.6(2)UDH/ITCell-Creation/2025-13659-7500584

जयपुर, दिनांक:— यथा हस्ताक्षर

आदेश

नगरीय विकास विभाग की आई टी प्रकोष्ठ एवं नगरीय विकास विभाग के सहयोग हेतु मुख्य नगर नियोजन में गठित आई टी प्रकोष्ठ में पदस्थापित/कार्यरत अधिकारियों/कार्मिको को अग्रिम आदेशों तक निम्नानुसार कार्य आवंटित किया जाता है:—

The officers/employees posted/working in the IT Cell of the Urban Development Department and the IT Cell constituted in the Chief Town Planning for the cooperation of the Urban Development Department are allotted work as follows till further orders: -

**Important Project Related IT Works:**

- 1. Unified Portal -- DS-III**
- 2. RajNivesh Application — Additional Director – CTP**
- 3. Mis. Common Work – Like iGot, NetGrid, etc. related to UDH/DA/UIT/RHB/CTP Etc.—Additional Director – CTP**



Head information	DA/UIT	Function	Team Member	Assisting Manpower
<b>Group Team Head – DS-3</b>  <b>OIC - Sr. DS, UDH</b>	1. Jaipur Development Authority  2. Ajmer Development Authority  3. Urban Improvement Trust, Abu/ Sirohi  4. Urban Improvement Trust, Alwar  5. Urban Improvement Trust, Barmer	<ul style="list-style-type: none"> <li>● <b>File Put-Up/Dak</b></li> <li>● <b>Website/Technical Support/Training</b></li> <li>● <b>Online Services Related -</b> <ul style="list-style-type: none"> <li>○ BPAS</li> <li>○ 90-A</li> <li>○ Name Transfer/Mutation</li> <li>○ Lease Exemption Certificate and Payment against due lease</li> <li>○ Community Center Booking</li> <li>○ Payment Gateway for E-Tendering (EMD)</li> <li>○ Property Details (Property ID generation)</li> <li>○ Cash less system and payment gateway for offline services</li> <li>○ E-Auction</li> <li>○ Lease Deed/Patta</li> <li>○ Subdivision/Reconstitution</li> <li>○ Telecom Infrastructure</li> </ul> </li> <li>● <b>RajKaj Related Work</b></li> <li>● <b>PPT Related Support Work</b></li> <li>● <b>UDH Website Related Work</b></li> <li>● <b>KPI Entry</b></li> <li>● <b>COS Report</b></li> <li>● <b>Official Mail Check and Correspondence – IT related</b></li> <li>● <b>VC Related Support</b></li> <li>● <b>Google Sheet Creation</b></li> </ul>	<b>ACP - Vacant</b>  <b>Programmer-</b> Mr. Rupesh Kumar Saini	<b>Assistant Programmer (02)</b>  <b>1. Mrs. Sushma Gupta</b> <b>2. Mrs. Itisha Jaiman</b>  <b>Informatics Assistant (02)</b>  <b>1. Mr. Himanshu</b> <b>2. Ms. Manish</b>

Head information	DA/UIT	Function	Team Member	Assisting Manpower
<b>Group Team Head – DS-3, UDH</b>  <b>OIC - Sr. DS, UDH</b>	1. Bharatpur Development Authority 2. Bikaner Development Authority 3. Urban Improvement Trust, Bhilwara 4. Urban Improvement Trust, Chittorgarh 5. Urban Improvement Trust, Jaisalmer	<b>1. File Put-Up/Dak</b> <b>2. Website/Technical Support/Training</b> <b>3. Online Services Related -</b> <ul style="list-style-type: none"> <li>○ BPAS</li> <li>○ 90-A</li> <li>○ Name Transfer/Mutation</li> <li>○ Lease Exemption Certificate and Payment against due lease</li> <li>○ Community Center Booking</li> <li>○ Payment Gateway for E-Tendering (EMD)</li> <li>○ Property Details (Property ID generation)</li> <li>○ Cash less system and payment gateway for offline services</li> <li>○ E-Auction</li> <li>○ Lease Deed/Patta</li> <li>○ Subdivision/Reconstitution</li> <li>○ Telecom Infrastructure</li> </ul> <b>4. RajKaj Related Work</b> <ul style="list-style-type: none"> <li>○ User Mapping</li> <li>○ Coordination with RajKaj Team</li> </ul> <b>5. PPT Related Support Work</b> <b>6. UDH Website Related Work</b> <b>7. Jansunwai Portal</b> <b>8. Official Mail Check and Correspondence</b> <b>9. VC Related Support</b> <b>10. Google Sheet Creation</b> <b>11. Rising Rajasthan</b>	<b>ACP - Vacant</b>  <b>Programmer-</b> Mr. Umesh Chand Daiya	<b>Assistant Programmer (02)</b>  <b>1. Mr. Hemant Arya</b> <b>2. Ms. Prakash Kanwar</b>  <b>Informatics Assistant (02)</b>  <b>1. Mr. Vishnu</b> <b>2. Ms. Sanju</b>

Head information	DA/UIT	Function	Team Member	Assisting Manpower
<b>Group Team Head – DS-3, UDH</b>  <b>OIC - AD-IT, CTP</b>	1. Jodhpur Development Authority 2. Udaipur Development Authority 3. Urban Improvement Trust, Pali 4. Urban Improvement Trust, Swaimadhapur 5. Urban Improvement Trust, Sikar 6. RERA	<ol style="list-style-type: none"> <li>1. File Put-Up/Dak</li> <li>2. Website/Technical Support/Training</li> <li>3. Online Services Related -               <ul style="list-style-type: none"> <li>○ BPAS</li> <li>○ 90-A</li> <li>○ Name Transfer/Mutation</li> <li>○ Lease Exemption Certificate and Payment against due lease</li> <li>○ Community Center Booking</li> <li>○ Payment Gateway for E-Tendering (EMD)</li> <li>○ Property Details (Property ID generation)</li> <li>○ Cash less system and payment gateway for offline services</li> <li>○ E-Auction</li> <li>○ Lease Deed/Patta</li> <li>○ Subdivision/Reconstitution</li> <li>○ Telecom Infrastructure</li> </ul> </li> <li>4. RajKaj Related Work               <ul style="list-style-type: none"> <li>○ User Mapping</li> <li>○ Coordination with RajKaj Team</li> </ul> </li> <li>5. PPT Related Support Work</li> <li>6. India Code Portal</li> <li>7. Official Mail Check and Correspondence</li> <li>8. VC Related Support</li> <li>9. Google Sheet Creation</li> <li>10. CTP-IT CELL Related Correspondence</li> <li>11. BIP and Other IT related Misc. Task Given by Higher Authority</li> </ol>	<b>ACP - Vacant Programmer- Ms. Laxmi</b>	<b>Assistant Programmer (02)</b>  <ol style="list-style-type: none"> <li>1. Mrs. Sarita Choudhary</li> <li>2. Mrs. Rehana</li> </ol> <b>Informatics Assistant (02)</b>  <ol style="list-style-type: none"> <li>1. Mrs. Shipra</li> <li>2. Mr. Rajjak</li> </ol>

<p><b>Group Team Head – DS-3, UDH</b></p> <p><b>OIC - Sr. DS, UDH</b></p>	<ol style="list-style-type: none"> <li>1. Kota Development Authority</li> <li>2. Urban Improvement Trust, Sri-Ganganagar</li> <li>3. Urban Improvement Trust, Dausa-Bandikui</li> <li>4. Urban Improvement Trust, Balotra</li> <li>5. Rajasthan Housing Board</li> <li>6. Chief Town Planner</li> <li>7. JMRC</li> </ol>	<ol style="list-style-type: none"> <li>1. <b>File Put-Up/Dak</b></li> <li>2. <b>Website/Technical Support/Training</b></li> <li>3. <b>Online Services Related -</b> <ul style="list-style-type: none"> <li>○ BPAS</li> <li>○ 90-A</li> <li>○ Name Transfer/Mutation</li> <li>○ Lease Exemption Certificate and Payment against due lease</li> <li>○ Community Center Booking</li> <li>○ Payment Gateway for E-Tendering (EMD)</li> <li>○ Property Details (Property ID generation)</li> <li>○ Cash less system and payment gateway for offline services</li> <li>○ E-Auction</li> <li>○ Lease Deed/Patta</li> <li>○ Subdivision/Reconstitution</li> <li>○ Telecom Infrastructure</li> </ul> </li> <li>4. <b>RajKaj Related Work</b> <ul style="list-style-type: none"> <li>○ User Mapping</li> <li>○ Coordination with RajKaj Team</li> </ul> </li> <li>5. <b>PPT Related Support Work</b></li> <li>6. <b>Official Mail Check and Correspondence</b></li> <li>7. <b>VC Related Support</b></li> <li>8. <b>Google Sheet Creation</b></li> <li>9. <b>BIP and Other IT related Misc. Task Given by Higher Authority</b></li> <li>10. <b>CTP-IT CELL Related Correspondence</b></li> </ol>	<p><b>ACP - Vacant Programmer-</b> Mrs. Shalini Yadav</p>	<p><b>Assistant Programmer (01)</b></p> <ol style="list-style-type: none"> <li>1. <b>Mrs. Sudakshina Pahi</b></li> </ol> <p><b>Informatics Assistant (03)</b></p> <ol style="list-style-type: none"> <li>1. <b>Mr. Rajesh</b></li> <li>2. <b>Ms. Indu</b></li> <li>3. <b>Mrs. Saroj</b></li> </ol>
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(राष्ट्रदीप यादव)  
शासन उप सचिव-तृतीय

**प्रतिलिपि निम्नांकित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है:-**

1. निजी सचिव, प्रमुख शासन सचिव, नगरीय विकास एवं आवासन विभाग।
2. शासन उप सचिव-प्रथम/द्वितीय/तृतीय, नगरीय विकास एवं आवासन विभाग।
3. वरिष्ठ उप शासन सचिव, नगरीय विकास एवं आवासन विभाग।
4. वरिष्ठ संयुक्त विधि परामर्शी/वरिष्ठ नगर नियोजक, नगरीय विकास एवं आवासन विभाग।
5. अतिरिक्त निदेशक, (CTP-IT Cell), नगर नियोजन विभाग, जयपुर।
6. उप विधि परामर्शी, नगरीय विकास एवं आवासन विभाग।
7. सहायक शासन सचिव-द्वितीय/सहायक लेखाधिकारी-प्रथम/द्वितीय, सहायक निदेशक (सांख्यिकी)/प्रोग्रामर/सहायक लेखाधिकारी/अनुभागाधिकारी-तृतीय/सूचना सहायक, नगरीय विकास एवं आवासन विभाग।
8. प्रोग्रामर/सहायक प्रोग्रामर/सूचना सहायक, (CTP-IT Cell), नगर नियोजन विभाग, जयपुर। ।
9. अन्य संबंधित -----

**शासन उप सचिव-तृतीय**